

Risk Management Guidance (Covid-19)

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Contents

Introduction	3
PPE	4
Communal spaces Offices, Kitchens, Cleaning, Driving, Washing, Rent Payments, Support	5,6
Hand sanitiser, cleaning, handwashing	7,8
Working with a Symptomatic Individual Symptoms, Service users, staff, testing, isolation, vaccines, reporting	9,10
Appendix 1 PX ULV Disinfectant COSHH Assessment form and contacts	11,12,13,14

Introduction

In the face of the Covid-19 pandemic, this guidance has been produced to outline Falcon Support Service's procedures in relation to service users, workers, and other persons within our services. Government guidelines focus on maintaining social distancing measures, but this will also serve to provide additional guidelines aimed at minimising the spread of coronavirus.

This document pertains to the immediate measures being put in place to ensure employees and other persons can attend work and/or access our services safely. It will also cover how these processes can be implemented in the long term to ensure compliance for the foreseeable future.

This guidance exists in addition to all current policies and guidance. In such moments, the temptation from a person's health and safety perspective can be to concentrate solely on the primary focus. It must not be forgotten that all health and safety policies and guidelines must still be followed.

General advice to minimise risk associated with Covid-19 is as follows:

1. If displaying symptoms, you must self-isolate and inform your line manager.
3. Wash hands regularly with soap and water for a minimum of 20 seconds.
4. Coughs and sneezes should be covered with a tissue and disposed of immediately (into your elbow if no tissue) followed by the washing of hands.
5. Workers must maintain social distancing; this includes avoiding of shaking hands
6. If you have been asked to self-isolate as a close contact and haven't received both vaccines, or had coronavirus within the last 6 months you are to do so
7. You are expected to complete 2 lateral flow tests per week

PPE

Face coverings

We are welcoming face coverings and will provide disposable face coverings for staff, visitors, volunteers, and service users. A face covering is something which safely covers the nose and mouth.

We recommend people wear a face covering in enclosed spaces where social distancing isn't possible.

Physical distancing, hand washing and respiratory hygiene, are the most important and effective measures we can all adopt to prevent the spread of coronavirus.

Visors

Visors are available should people choose to wear these.

Please make sure the visor is cleaned with anti-bacterial spray once used.

Gloves and Aprons

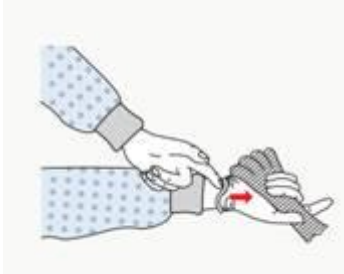
Gloves and aprons are available to be worn when touching un-sanitised areas or as deemed appropriate.

When you start your shift:

1. Use hand sanitiser and wash your hands with soap at the earliest opportunity or entering the building

When you end your shift:

1. Remove your gloves as per picture (the outside of the gloves will be contaminated)



2. Wash your hands with soap
3. Removed your Apron
4. Dispose of in clinical waste bag at the Falcon Centre, normal bag in the smaller projects
5. Wash your hands with soap
6. Dispose of normal bag in smaller project, tying it and placing in the outside bin
7. Wash your hands again.

Communal spaces/offices

It may be more appropriate to regulate entry so that the premises do not become overcrowded.

Government guidelines specifically state:

- Where it is not possible to remain 2 metres apart, staff should work side by side, or facing away from each other, rather than face to face if possible.
- Where face-to-face contact is essential, this should be kept to 15 minutes or less wherever possible.
- As much as possible, keep teams of workers together, and keep teams as small as possible.

Where maintaining the recommended 2m separation during passing is not possible, the addition of a screen between desks will allow for social distancing to be observed.

Calls via phone for support sessions or video conference calls using zoom can be used instead of face-to-face meetings where appropriate.

Communal Kitchens

Many buildings have small, communal kitchen areas for use by members of staff or service users. To ensure social distancing measures are adhered to, communal kitchens should limit the amount of people in the

Prior to the handling of communal items in the kitchen, such as kettles and cutlery, all persons should wash their hands for at least 20 seconds in accordance with government guidance to prevent contamination of surfaces. It is highly recommended that communal cutlery/mugs etc. should not be used, and personal ones be taken home to be washed, not left in communal areas. Where this is not possible, communal cutlery/mugs etc. should be washed thoroughly using soap and warm water, dried using a paper towel or towel designated for this purpose (not a hand towel), and put away immediately to reduce the risk of transfer of contamination to other persons.

In addition, consideration should also be given to staggering mealtimes to avoid crowding.

Where a dishwasher is available these need to be used.

Cleaning

To ensure good practice, high contact surfaces such as service desks, door handles, light switches, reception area, keypads and communal phones/computer equipment should be wiped down frequently. Frequency of cleaning should increase with increased usage but a minimum of twice daily is suggested where possible. Anti-bacterial spray is provided across the charity.

Any void cleans where the occupant was symptomatic need to be fumigated and left empty for 72 hours before cleaning.

Driving

Persons should not share vehicles or cabs, where suitable distancing cannot be achieved. If no alternative 1 service user only has to sit furthest seat away, PPE on staff and service user and windows open. This should be a last resort.

Washing

Persons should be responsible for washing their own clothes.

Support

Support should ideally be complete in a large, well-ventilated area where 2 metre distancing can be maintained, outside or where screens are present where possible.

Support provided can be completed via phone for support sessions/outcomes stars or video conference calls using zoom if preferred.

Rent payments

To reduce risk over handling cash staff and projects card payments are recommended.

Hand Sanitiser

Employees to wash their hands on a regular basis for 20 seconds with hot water and soap. All staff have access to

- Gel sanitisers placed at the entrance of every project and office building.
- Hand washing facilities with soap and water in place.
- Personal hand sanitiser gels,
- Hand sanitisers on desks.

If hand sanitisers have been made available at access points or within buildings, you are encouraged to use these. The official NHS technique illustration is provided below (see Figure 2):

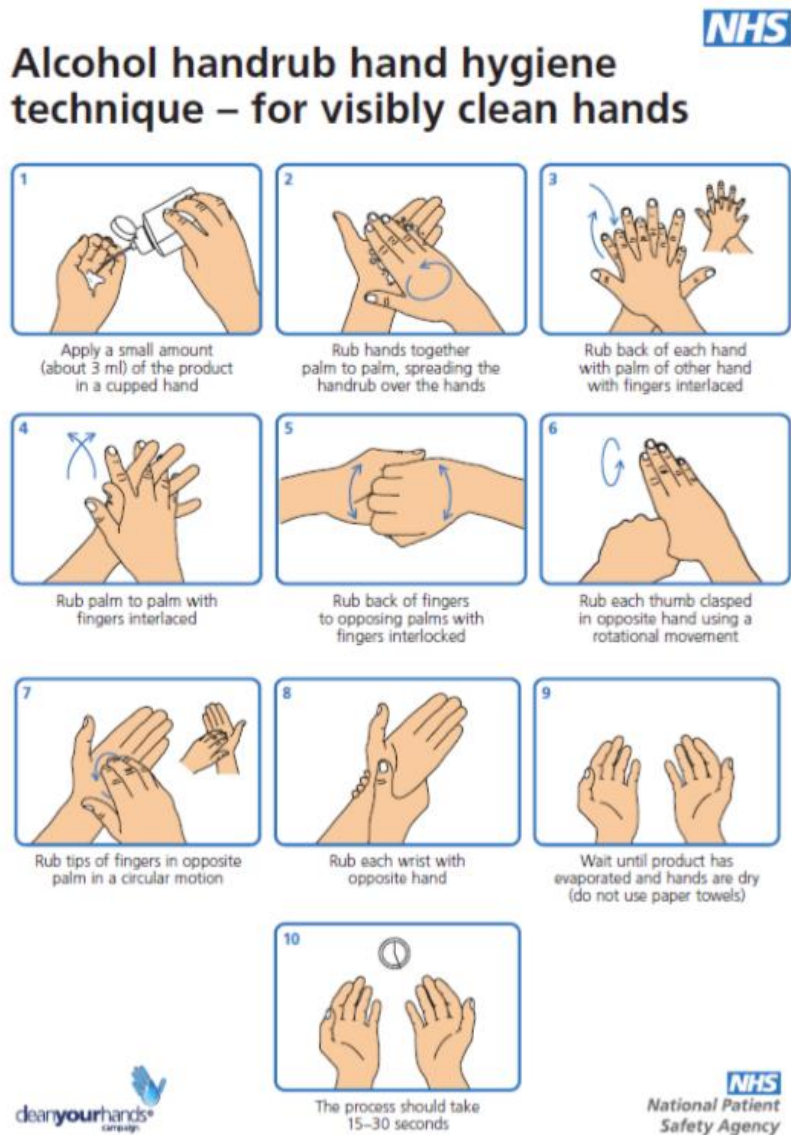


Figure 2 – NHS alcohol handrub hand hygiene technique – for visibly clean hands



Hand-washing technique with soap and water



Figure 11 – NHS hand-washing technique with soap and water

Working with a Symptomatic Individual

ALL PPE should be worn together at all times. This includes:

- Face masks
- Aprons
- Gloves

Symptoms

A coronavirus is a type of virus. As a group, coronaviruses are common across the world. This strain, covid-19, is a new strain of coronavirus first identified in Wuhan City, China in January 2020.

- A new continuous cough
- High temperature
- Shortness of breath
- Loss or change in smell and taste

Please note that these symptoms do not necessarily mean you have the illness.

Testing

Testing if you have Symptoms

If you have any of the main symptoms of COVID-19, even if they're mild:

1. Get a PCR test (test that is sent to a lab) to check if you have COVID-19 as soon as possible.
2. You and your household must self-isolate until you have received your result and followed any guidance on next steps.

To book a test if you have symptoms please visit: <https://self-referral.test-for-coronavirus.service.gov.uk/antigen/essential-worker>

Testing if you do not have Symptoms

It is recommended to complete 2 Rapid Lateral flow tests per week. These are available free for staff and service users from Queens Road site or from your local pharmacy.

Service Users

If anyone becomes unwell with a new continuous cough or a high temperature in the workplace, they are advised to get a PCR test and self-isolate in their rooms until they get their result. Provision for staff are to be made to ensure food and medication are supplied as well as agreed times to access the smoking area.

Service users need to be wearing gloves and masks whilst moving through and exiting the building to access the smoking area or if there is a potential that a service user may have caught coronavirus.

Staff

If anyone becomes unwell with a new continuous cough or a high temperature in the workplace, they will be sent home and advised to follow the stay at home guidance.

Line managers will maintain regular contact with staff members during this time, ensure access to testing and assist with emergency food/medical supplies if required.

If advised that a member of staff or public has developed Covid-19 and were recently on our premises (including where a member of staff has visited other work place premises such as domestic premises), the management team of the workplace will contact the Public Health Authority to discuss the case, identify people who have been in contact with them and will take advice on any actions or precautions that should be taken. <https://www.publichealth.hscni.net/>

Isolation

You have a legal requirement to self-isolated if:

- you have [symptoms](#) that may be caused by COVID-19, including those who are waiting for a test
- you have received a positive COVID-19 test result (whether or not they have symptoms)
- you have been a close contact of someone who has tested positive for COVID-19 and haven't had both vaccines or tested positive for coronavirus in the last 6 months.

Isolation Room

The Falcon Centre health room can be used as a temporary isolation room for any rough sleepers or community members displaying Covid-19 symptoms while waiting for the emergency services or family to collect them.

Vaccinations

Vaccination is encouraged to protect you. To book a vaccine, please visit:

<https://www.nhs.uk/conditions/coronavirus-covid-19/coronavirus-vaccination/book-coronavirus-vaccination/> Staff are allowed to attend vaccine appointments during work time, with approval from their Line Manager in advance.

Reporting

If a Confirmed Case of Coronavirus ring Health Protection Team on 03442254524 (option 1)

Health Protection team East Midlands HPT,
Public Health England,
Seaton House,
City Link,
Nottingham,
NG2 4LA

Contact Contract Manager for Falcon Centre
Kerri Simpson

Contracts and Quality Manager
Public Health
Leicestershire County Council
Room G58, County Hall
Glenfield
Leicester
LE3 8TB
Tel: 0116 3052683
Mobile: 07949558309
Email: kerri.simpson@leics.gov.uk

Coronavirus is a reportable disease. We must notify our local authority in writing within three days, or if the situation is urgent, by telephone within 24 hours

PX ULV Disinfectant

Confirmed cases of COVID-19 will result in using ULV disinfectant fumigation. Please see Appendix 1 for Safety Data Sheet and Efficiency against Covid-19 statement. Pricing for ULV disinfectant fumigation:


TYPE OF PROPERTY	PX disinfectant
One room only	£50.00
One bedroom flat	£50.00
Two bedroom flat	£75.00
Three bedroom house	£100.00
Four bedroom house	£125.00
Five bedroom house	£150.00
Six bed house	£175.00
Thirty bed, offices, communal area, work rooms	£400.00

To book call Ian on 07853169752.



**CONTROL OF SUBSTANCES HAZARDOUS
TO HEALTH REGULATIONS
COSHH ASSESSMENT FORM**

1.This document should accompany a site risk assessment.
2. Expected Exposure time: (Approximate duration of treatment, plus any chemical preparation time and number of planned treatments)

Duration: 1 hour		Number of treatments: 1	
3.Substance name: PX ULV Disinfectant			
4.Active ingredient and concentration: Chlorhexidine (3%W/W) and QAC's (7.35%W/W)			
5.Hazard symbols:			
			
Any relevant risk phrases: Causes severe skin burns and eye damage. Harmful to aquatic life with long lasting effects.			
6.Any relevant precautionary phrases: Wear protective gloves/protective clothing/eye protection/face protection			
7.Task: Disinfection treatment			
8.Hazard	Control measure	Who is at risk?	
<ul style="list-style-type: none"> Spillage/fall out of the product 	<ul style="list-style-type: none"> Collect spillage and dispose of in accordance with local and national legislation. Soak up spills with inert solids, such as clay or diatomaceous earth as soon as possible. 	Operator / customer / non target animals	
<ul style="list-style-type: none"> Exposure to disinfectant 	<ul style="list-style-type: none"> Wear PPE and use correct procedure. Do not allow re-entry until area is clear. For a minimum of 1 hour after completion of treatment to anyone who is not trained or fully protected. Ensure all people and other non-target animals are removed until treatment is completed 	Operator / customer / non target animals	
<ul style="list-style-type: none"> Water systems 	<ul style="list-style-type: none"> Ensure all accesses to the water systems are covered. 	Customer/aquatic life	
9.Can engineering controls be used for safer use? Is so, please specify. Use appropriate application equipment for the treatment.			
10.Specified personal protective equipment: Tick as appropriate:		Specified minimum protection factor, thickness, type: Fill out details below.	
Gloves	<input checked="" type="checkbox"/>	Gloves to be worn at all times during preparation and treatment. Nitrile, thickness >0.4mm. Wash when contaminated. Check for leaks prior to use. EN374.	
Respirator	<input checked="" type="checkbox"/>	Ensure medically fit to wear a respirator. Use to control residual risk when using product according to the label. A minimum particle filter should be P3. Full or half face.	

Coveralls	<input checked="" type="checkbox"/>	Coveralls category 3 Type 4 suit. Wear 2 layers of clothing underneath when possible.
Face shield/visor	<input checked="" type="checkbox"/>	Wear whilst using the product and using application equipment.
Goggles	<input checked="" type="checkbox"/>	Wear goggles. EN166 standard. Goggles do not need to be worn if a full-face respirator is used.
11. Is blood monitoring required with this product? (circle as appropriate, if yes give details)		Yes <input type="radio"/> No <input checked="" type="radio"/>
12. Is there workplace exposure limits (WELs) applied to this product? (circle as appropriate, if yes give details)		Yes <input type="radio"/> No <input checked="" type="radio"/>
13. Emergency procedure in case of the following:		
Fire precautions: Suitable extinguishing media: carbon dioxide (CO ₂), foam, sand.		
Spillage: Mixed - Avoid contact with spilled product or contaminated surfaces. Use personal protective equipment. Do not allow to get into surface water, drains and ground water. If spillage enters drains leading to sewage works inform local water company immediately. If spillage enters rivers or watercourses, inform the Environment Agency (emergency telephone number 0800 807060). Keep in suitable, closed containers for disposal.		
Accidental release: Do not allow to get into surface water, drains and ground water. If spillage enters drains leading to sewage works inform local water company immediately. If spillage enters rivers or watercourses, inform the Environment Agency (emergency telephone number 0800 807060).		
Unprotected exposure: Get medical advice/attention if you feel unwell. Remove person to fresh air and keep comfortable for breathing. Wash with plenty of soap and water. Take off immediately all contaminated clothing and wash it before reuse. Immediately rinse with water for a prolonged period while holding the eyelids wide open. Do NOT induce vomiting. Rinse mouth. Drink plenty of water.		
15. Operator / author:	16. Signature:	17. Date: March 2020
18. Reference documents -		
Label: PCS NO. 94725		
Material Safety Data sheet: Version 6/ GB Print date .11.07.18		
19. Review all COSHH assessments on a minimum of an annual basis unless there are any other changes to the product, the label, the MSDS or the specificity of use or the situation.		Date for Review: March 2021

09/4/2020

Efficacy of PX-Formulations against SARS-CoV-2

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115 Wakefield Road, Ossett,
West Yorkshire, WF5 9AR
Tel: +44 (0) 01924 268450



Killgerm Chemicals supplies the PX-formulations to the pest control industry under the brand names PX-Parvo, PX-Ornikill, PX-Lepto and PX-ULV disinfectant.

The PX- formulations have demonstrated virucidal activity relevant to enveloped viruses. SARS-CoV-2, the virus that causes COVID-19, is an enveloped virus.

Coronaviruses are enveloped viruses with a positive-sense single-stranded RNA genome. The PX-formulations have been tested against Adenovirus and Murine norovirus in accordance with EN14476, the European standard for demonstrating virucidal activity of a disinfectant, against the enveloped Vaccinia virus.

According to EN14476:2013 + A2:2019, testing the efficacy of a disinfectant against Adenovirus and Murine norovirus [1] allows the product to claim efficacy against enveloped viruses[2] including Sars-Cov-2, Influenza virus, Hepatitis B and C and Human Immunodeficiency virus (HIV).[3]



CONCLUSION

According to EN 14476:2013 + A1:2015 PX-formulations possess VIRUCIDAL activity at a concentration of 10.0%v/v (1 in 10) as tested after 5 MINUTES at 20°C under CLEAN conditions (0.3g/l bovine albumin) against Adenovirus 5 (ATCC VR-5)/HeLa cells.

According to EN 14476:2013+A1:2015, PX-formulations possess VIRUCIDAL activity at a concentration of 10.0%v/v (1 in 10) as tested after 5 MINUTES at 20°C under CLEAN conditions (0.3g/l bovine albumin) against Murine norovirus s90/RAW 264.7 cells.

PX-formulations are therefore claimed to be effective against enveloped viruses, including coronaviruses, at a dilution of 1:10 when subjected to a 5-minute contact time.

[1] Table 1 Minimum and additional test conditions EN14476:2013 + A2:2019

[2] Footnote a to Table 1 EN14476:2013 + A2:2019

[3] Annex 2 EN14476:2013 + A2:2019

To contact and book fumigation please contact Ian Davies on: 07853 169752